

CSIR-Human Resource Development Centre
Postal Staff College Area, Sector 19, Kamla Nehru Nagar,
Ghaziabad, Uttar Pradesh 201002

(Statement to be furnished on half-yearly basis by the Government Officer to Administration)

Name of the Applicant : _____
Designation : _____
Department/Division : _____
Pay Level & Basic Pay (Rs.) : _____

I certify that I have spent Rs. _____ towards purchase of Newspaper(s) for the months of:

(i) Jan-June 20_____

OR

(ii) July- December, 20_____

(only one option is to be ticked)

I further declare that: (i) The Newspaper (s) in respect of which reimbursement is claimed, is/are purchase by me. (ii) The amount for which reimbursement is being claimed has actually been paid by me and has not/will be claimed by any other source.

Date : _____ Signature : _____
Name : _____
ID No. : _____