सीएसआईआर
CSIR
भारत का नवाचार इंजन
The Innovation Engine of India

सीएसआईआर-मानव संसाधन विकास केंद्र
CSIR-HUMAN RESOURCE DEVELOPMENT CENTRE
सेक्टर-19, सेंट्रल सरकार एन्क्लेव, कमला नेहरू नगर, गाज़ियाबाद-201002
SECTOR-19, CENTRAL GOVERNMENT ENCLAVE, KAMLA NEHRU NAGAR, GHAZIABAD-201002

फ. स./ F.No. 35-25(18)/2025-CSIR-HRDC

दिनांक/Date:01/10/2026

कार्यालय ज्ञापन/ Office Memorandum

विषय: AJNIFM, फरीदाबाद में आयोजित क्षमता निर्माण हेतु प्रशिक्षण कार्यक्रमों में नामांकन आमंत्रित करने के संबंध में
Subject: Inviting nominations for the Capacity Building Training Programs scheduled at AJNIFM, Faridabad reg.

संदर्भ: आर्थिक कार्य विभाग संप्रेषण पत्र संख्या. 1/2/2025-CBU दिनांक 15.09.2026.
Ref.: Department of Economic Affairs, (MoF) Communication letter F.No. 1/2/2025-CBU-dated 15.09.2026.

उपर्युक्त संदर्भित संप्रेषण पत्र द्वारा AJNIFM, फ़रीदाबाद में निम्नलिखित विषयों पर आयोजित होने वाले प्रशिक्षण कार्यक्रमों के लिए नामांकन आमंत्रित किए गए है। अतः अनुरोध है कि लक्षित श्रेणी में आने वाले पात्र अधिकारियों के नामांकन, संलग्न निर्धारित प्रपत्र में, दिनांक 30.10.2026 तक CSIR-HRDC को प्रेषित किए जाएं।
Vide Communication letter under reference, Department of Economic Affairs, Ministry of Finance has invited nominations for the below mentioned training programs which are being conducted at AJNIFM, Faridabad. It is thus requested that the nominations of eligible officials who fit in the target audience may kindly be forwarded to CSIR-HRDC on or before 30.10.2026 in the prescribed form as attached herewith.

कार्यक्रमों का विवरण:
Details of the Programs:

S.No.	Program Name	Duration	Date	Target Audience
1.	End-to-End Infrastructure Project Management: Appraisal, DPR & Execution	5-days	16th - 20th November, 2026	Government Officials, Infrastructure Project Managers, Financial Analysts, Engineers, Urban Planners, and other stakeholders in infrastructure development. The participants may ideally, have around 0-3 years of work experience in dealing with procurement. The course would have significant take-aways for junior and middle levels officials.

सीएसआईआर
CSIR
भारत का नवाचार इंजन
The Innovation Engine of India

2.	Public-Private Partnership (PPP) — A Basic Perspective	5-days	7th - 11th December, 2026	Officials in Management, Engineering, Commercial and Finance area, or any other relevant officials dealing with various facts of procurement of PPP projects in Central or State Govt/Semi Govt entities/CPSEs or State PSUs/ULBs dealing with Public Procurement of Works and Services. The participants may ideally, have around 0-3 years of work experience in dealing with procurement. The course would have significant take-aways for junior and middle levels officials.
3.	Infrastructure in India: Sectoral Studies	5-days	14th - 18th December, 2026	Policymakers, Infrastructure Professionals, Urban Planners, Investment Analysts, Government Officials, and Industry Leaders. The participants may ideally, have around 0-3 years of work experience in dealing with procurement. The course would have significant take-aways for junior and middle levels officials.

यह कार्यालय ज्ञापन, प्रमुख, CSIR-HRDC के अनुमोदन से जारी किया जा रहा है।
This OM is being issued with the approval of Head, CSIR-HRDC.

1/10/26

(प्रवीर मोहन वर्मा /Praveer Mohan Verma)
भं एवं क्र नियंत्रक /CoSP
सीएसआईआर- एचआरडीसी/CSIR-HRDC

संलग्न: यथोपरि
Encl : As above

01/10/2026

प्रतिलिपि प्रेषित:
Copy to:

1. कार्यालय महानिदेशक, सीएसआईआर मुख्यालय/Office of the DG, CSIR Hqrs
2. कार्यालय संयुक्त सचिव (प्रशासन), सीएसआईआर मुख्यालय/Office of the JS(Admin), CSIR Hqrs
3. कार्यालय अतिरिक्त सचिव और वित्तीय सलाहकार, सीएसआईआर मुख्यालय/Office of the AS&FA, CSIR Hqrs
4. कार्यालय मुख्य सतर्कता अधिकारी, सीएसआईआर मुख्यालय /Office of the CVO, CSIR-Hqrs
5. CSIR की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों/मुख्यालय/इकाइयों के निदेशक/प्रमुख
   The Directors/Heads of all CSIR National Labs./Instts./Hqrs./Units
6. कार्यालय प्रमुख, सीएसआईआर- एचआरडीसी/Office of the Head, CSIR-HRDC
7. सीएसआईआर-एचआरडीसी वेबसाइट /CSIR-HRDC Website
8. कार्यालय प्रति/Office Copy

F.No. 1/2/2025-CBU
Government of India
Ministry of Finance
Department of Economic Affairs
IPP Division
Capacity Building Unit

4th Floor, STC Building,
Janpath, New Delhi – 110001
Dated: 15th September, 2026

Subject: Inviting nominations for Capacity Building Training Programmes to be conducted at Arun Jaitley National Institute of Financial Management (AJNIFM), Faridabad during FY 2026-27 – reg.

The Department of Economic Affairs (DEA), Ministry of Finance, is entrusted with organizing capacity-building programmes for officials involved in infrastructure project conceptualization, structuring, appraisal, financing, implementation and monitoring.

2. To strengthen this objective, DEA has collaborated with the Arun Jaitley National Institute of Financial Management (AJNIFM), Faridabad to organise the following offline training programmes: -

S.No.	Program Name	Duration	Date	Target Audience
1.	End-to-End Infrastructure Project Management: Appraisal, DPR & Execution	5-days	16th – 20th November, 2026	Government Officials, Infrastructure Project Managers, Financial Analysts, Engineers, Urban Planners, and other stakeholders in infrastructure development. The participants may ideally, have around 0-3 years of work experience in dealing with procurement. The course would have significant take-aways for junior and middle levels officials.
2.	Public-Private Partnership (PPP) – A Basic Perspective	5-days	7th - 11th December, 2026	Officials in Management, Engineering, Commercial and Finance area, or any other relevant officials dealing with various facts of procurement of PPP projects in Central or State Govt/Semi Govt entities/CPSEs or State PSUs/ULBs dealing with Public Procurement of Works and Services. The participants may ideally, have around 0-3 years of work experience in dealing with procurement. The course would have significant take-aways for junior and middle levels officials.
3.	Infrastructure in India: Sectoral Studies	5-days	14th -18th December, 2026	Policymakers, Infrastructure Professionals, Urban Planners, Investment Analysts, Government Officials, and Industry Leaders. The participants may ideally, have around 0-3 years of work experience in dealing with procurement. The course would have significant take-aways for junior and middle levels officials.

3. Accordingly, nominations of suitable officers from your Ministry/Department/Organisation are invited for the above-mentioned training programmes. Since each programme has limited capacity (approximately 35 participants), nominations in the prescribed proforma may be forwarded to DEA at least 10 days prior to commencement of the programme to facilitate necessary arrangements.

4. The training fee, boarding and lodging charges of the selected participants shall be borne by the Department of Economic Affairs. Confirmation regarding selection of nominated officers will be communicated separately by DEA. A Standard Operating Procedure (SOP) for the nomination process is enclosed for reference.

Encl: As above

Joshi 15/09/26
(Seema Joshi)
Director

To,
(i) The Secretaries of all Ministries/Departments under Central Government of India
(ii) The Chief Secretaries of all the States/UTs in India
(iii) The CPSEs

Nomination Proforma

S. No.	Name, email and mobile number	Designation	Department/ Ministry/ Organization	Work Profile in brief (50 words)	Name of the training nominated for (Please mention the name and date of training)

Capacity Building Unit,
Infrastructure Finance Secretariat,
Department of Economic Affairs,
Ministry of Finance, Govt. of India

Capacity Building Trainings by Premier Institutes/Organizations: An Initiative by the Department of Economic Affairs

SOP/Guide for Government officials on Training Nomination Process

Below process for selection of officials for in-person trainings designed and sponsored by **Department of Economic Affairs (DEA)**



Important Information:

1. Initial nomination provided by public authority not to be considered as confirmation of training – Please refer steps above.
2. Only officials shortlisted and confirmed by DEA for a training shall be considered for a training - Please refer steps above.
3. No officials shall be accommodated for training for on-the-spot registrations, a prior official confirmation needs to be provided to DEA
4. Cancellation after nomination should be informed in advance (at least 5 working days prior) to the training commencement. This is required to

ensure that the seats are timely substituted/de-allocated and there is no financial loss.

5. If cancellation of nomination is not intimated prior to training commencement – DEA may choose not to accept further nominations of the officer/organization for any future trainings

6. The official is to ensure strict punctuality and attendance during the training. Attendance will be monitored, and certificate will be provided to those participants who attend all sessions. Absence from classes or sessions will be brought to the notice of DEA by the training partner – no certificate will be issued in such cases for training

7. Participants must make their own travel arrangements i.e., flight tickets, airport transfers, cab etc. to reach the training location. No such requests are to be made to the training partners (institute/professional body).

8. The training partners will provide accommodation only for the training duration. No separate requests for accommodation are to be made to training partners.

9. Officials are requested to plan leisure or travel within or near the training campus outside of training session hours. No travel arrangement will be provided by the training partner (institute/professional body) for such plans.

10. Site visit/travel requests are not part of the training program, and no such requests are to be made to the Training Partner (institute/ professional body).

11. All communication pertaining to nominations are to be **sent via email only** to:

Capacity Building Unit (CBU),
Infrastructure Finance Secretariat (IFS),
Dept. of Economic Affairs, Ministry of Finance, Government of India
4th Floor, STC Building, Janpath, New Delhi 110001
M: +91 9910370054, +91 9891186736
E: cbu-dea@gov.in